



INYO COUNTY LOCAL TRANSPORTATION COMMISSION

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Clint Quilter, Executive Director

MINUTES

INYO COUNTY LOCAL TRANSPORTATION COMMISSION

**Bishop City Council Chambers
377 W. Line Street
Bishop, CA 9514**

August 15, 2018

9:00 a.m. Doug Thompson called the meeting to order.

ITEM NO. 1 Roll Call

Commissioners Present:

Bob Kimball
Doug Thompson
Mark Tillemans
Chris Costello
Rick Pucci
Joe Peci

Others present:

Mike Errante, Executive Director
Ryan Standridge, County staff
Courtney Smith, County staff
Cynthia Browning, County staff
John Pinckney, County staff
Jill Batchelder, Caltrans
Ryan Dermody, Caltrans
David Grah, City of Bishop Public Works Director
Karie Bentley, Eastern Sierra Transit Authority (ESTA)

ITEM NO. 2 Public Comment

None

ACTION ITEMS

ITEM NO. 3 Secretary of the Local Transportation Commission – Requests approval of the minutes of the meeting of June 20, 2018

*Motion to approve the minutes was made by Commissioner Chris Costello and seconded by Commissioner Rick Pucci. The motion passed 5-0.

ITEM NO. 4 Request Commission ratify a letter in support of the Eastern Sierra Transit Authority FTA Section 5339(b) competitive grant application to construct their operations and administrative headquarters at the Bishop Airport.

Courtney Smith explained that the commission had approved a letter in support of the same grant application last year. This year ESTA submitted the same grant project application to construct their headquarters adjacent to the bus parking facility at the airport. The grant application was due before today's meeting so Executive Director, Clint Quilter, signed the letter of support. The county is looking to bring commercial air service to the Bishop Airport and ESTA likely will need to move out of the terminal.

*Commissioner Mark Tillemans made a motion to approve. The motion was seconded by Commissioner Chris Costello. The Motion passed 5-0.

ITEM NO. 5 Request Commission to ratify a letter in support of the Eastern Sierra Transit BUILD transportation competitive grant application to construct their operations and administrative headquarters at the Bishop Airport.

Courtney Smith stated that similar to the last agenda item, this was another potential grant to fund construction of ESTA's headquarters at the Bishop Airport. The TIGER BUILD grant program is a continuation of the old TIGER grant program. The minimum grant award is 1 million dollars so the scope of the project was increased a bit to fit the minimum award. ESTA is looking for a long term headquarters. Clint Quilter took the liberty to sign the letter since the Commission has supported this project in the past.

*Commissioner Rick Pucci Made a motion to approve. The motion was seconded by Commissioner Mark Tillemans. The Motion passed 5-0

ITEM NO. 6 Request Commission consider approval of Resolution No. 2018-09 that 1) approves ESTA's FY 2018-2019 State of Good Repair program project list and 2) authorizes the Executive Director to sign related documents.

Courtney Smith stated the State of Good Repair Program funds come through Senate Bill 1. The funds are allocated to the LTC in the same way as the State Transit Assistance funds. ESTA has created a project list to complete preventative maintenance of ESTA's vehicle fleet.

ESTA Administrative Manager Karie Bentley stated that this year's Project List is the same as last year's which is Preventative Maintenance of ESTA vehicles.

*Commissioner Joe Pesci made a motion to approve. The motion was seconded by Chris Costello. The Motion passed 5-0.

DISCUSSION ITEMS

None.

INFORMATIONAL ITEMS

ITEM NO. 7 ESTA Quarterly operating report- April through June 2018

Karie Bentley stated that comparing this year's ridership April to June of 2017-2018, everything is up including total passengers, service hours, fares, service miles, and passengers per mile. The Mammoth Express, Lone Pine Dial-A-Ride, Bishop Dial-A-Ride, and Nite Rider routes meet or exceed the Short Range Transit Plan (SRTP) standards.

The Reno and Lancaster routes did not achieve the SRTP standard for passenger miles per service hour this quarter. The decrease in passengers per service hour is due to expanding these very long routes to five days a week, which added many hours of service resulting in lower numbers, although ridership is up. ESTA anticipates the Reno and Lancaster numbers will increase during the reporting of the current quarter, as there is seasonality to these routes and summer is the business time of year.

Karie Bentley then gave an update on the recruitment for an Executive Director. ESTA hired Joe Rye to serve as Interim Director on July 27th, 2018 to ease the transition. Joe will work part time on site and part time remotely. He will be in a couple weeks a month. Prothman has now been hired to manage the recruitment. Closing date is August 19th, 2018.

ESTA did not receive toll credits to serve as the match for the FTA Section 5311(f) interregional routes so ESTA will need to provide the local match funding piece for this program.

ITEM NO. 8 Tribal Report

None

ITEM NO. 9 Caltrans Report

Jill Batchelder reported regarding grants going on with Caltrans and partnering agencies:

Systematic Consulting Group was awarded the contract for an Intelligent Transportation System (ITS) grant for the region. They are off to a great start so far. The contract doesn't end until February 2020 but it is anticipated that it is wrapped up 9 months ahead of schedule.

District 9 staff is working on an amendment to the Eastern Sierra Sustainable freight study contract with Cambridge Systematics to allow for the purchase of truck parking data. One major issue in District 9 is truck parking in local communities. Once the amendment goes through, Cambridge will do a presentation to the LTC as well as the Eastern Sierra Corridor working group regarding the truck parking data for existing and future conditions. Contract is expected to wrap up in February 2019.

Inyo County Planning Department is a sub recipient of Sustainable Grant for the Olancho-Cartago Corridor plan. Alta Planning and Design has been approved as the contractor. Kick off meeting is August 24, 2018. First visioning meeting in September 2018.

The Bishop Tribe is also a sub recipient of a safety grant and they are 60 percent through a safety study. Sidewalk lighting is tentatively the most needed facilities. The Bishop tribe is working on a preliminary draft and should be wrapped up in February.

There are two Sustainable Community grant workshops coming up, September 5th in Los Angeles, and September 6th in Sacramento. There is also an online attendance to discuss comments for the fiscal year 2019-2020 draft grant application guidelines and anticipated key updates. Final review will be in September with applications due in November. A call for projects with \$25 million will be released then. The available grant amount could be reduced if SB1 is not approved.

District 9 had a Vulnerability Assessment study kick off in June, looking at environmental and climate changes across the state. Looking at temperature increases, increased wildfire frequency, changes in precipitation patterns and how that affects Highways. The study is a data base of climate stressors with a goal to assist in future project adaptation.

Ryan Dermody of Caltrans reports on construction of the Bishop ADA sidewalk project. He states it has about 3-4 weeks left. He also said that the scope of the project was decreased due to cost issues. The remaining parts of this project will be incorporated in future pavement project in 2020-2022.

Commissioner Mark Tillemans expressed concern regarding cost increases on the Bishop ADA sidewalk project and would like more information. Ryan Dermody responded that he would put something together for next meeting.

ITEM NO. 10 City of Bishop Report

David Grah, Public Works Director for City of Bishop reports that the Seibu to School path project has made some progress. They are negotiating right of way acquisition price with the City of Los Angeles Department of Public Works. They are cautiously optimistic that things are moving forward.

The Spruce/Yaney/Hanby sidewalks project in the back of Bishop Park is in the design phase. CTC allocated design funds for the project. Hopes are that construction will start in the next fiscal year.

The City submitted a grant application for the Active Transportation Program funding for rehabilitation of the Sierra Street bike path.

The City of Bishop is preparing a project study report for the East Line street improvement project. A record of survey is needed to address right of way issues. Depending on how improvements are done at the Bishop Airport, this project can be especially important if air service came into the Bishop Airport because East Line Street will be one of the main entrances to the City of Bishop for air travelers.

Dave says they are hoping to advertise soon on a fiber seal project on Spruce Street which will be funded in part by SB1 funds.

Dave also noted that bid prices on recent water and sewer projects are way up. This trend could affect street projects.

ITEM NO. 11 Executive Director's Report

Courtney Smith reported that the County submitted two active transportation program grant applications. One is the Lone Pine sidewalk project which would bring existing sidewalk up to ADA standards and fill in missing links within a couple blocks on Main Street. The other project is the N. Barlow sidewalks and bike lanes project that proposes to also rehab bike lane on S. Barlow.

Mike Errante, Executive Director gave an update on the North Round Valley Bridge Project. He stated the County had a kick off meeting with MGE Engineering on July 26th and the County is hoping to move forward quickly to get the bridge back on line with anticipated construction in 2020.

ITEM NO. 12 Reports from all members of the Inyo County LTC

Commissioner Mark Tillemans told Ryan Dermody that there was a joint County Board meeting in Mammoth Lakes regarding airports on Aug 28th and suggested Caltrans attend.

CORRESPONDENCE:

None

ADJOURNMENT

Meeting was adjourned at: 9:43 a.m.

Attest:

Mike Errante,
Executive Director

By: Cynthia Browning, Secretary